



SPEECH IN FOCUS Speech Pathology Services

Changing the individual's life and enhancing their world.

Shop1, 41- 43 Knox Street
Belmore NSW 2192

T: 02 8065 1197 F: 02 8088 7649
Website: www.speechinfocus.com.au
Email: info@speechinfocus.com.au
ABN: 93 968 738 184

Privacy Policy and Health Information Collection Statement

Speech in Focus, Speech Pathology Services is a private practice operated by GEL Consultants Pty Ltd.

You may contact us by writing to Speech in Focus, Shop 1, 41-43 Knox St, Belmore, NSW, 2192 or, by emailing info@speechinfocus.com.au. You have the right to gain access to the information held by Speech in Focus, Speech Pathology Services about you/your child.

Our Privacy Policy contains information on how you may request access to, and correction of, your/your child's personal information and how you may complain about a breach of your/your child's privacy and how we will deal with such a complaint. You may request a copy for your records.

Speech in Focus, Speech Pathology Services needs to collect information about you/your child for the primary purpose of providing quality treatment. In order to fully assess, diagnose and treat you/your child, we need to collect some personal information from you. This information will also be used for the administrative purposes of running the practice such as billing you or through an insurer or compensation agency. Information will be used within the practice for handover when another speech pathologist will be providing you/your child with ongoing assistance.

Speech in Focus, Speech Pathology Services may disclose information regarding diagnosis or treatment to your/your child's doctor or other treatment providers only with your consent. In the case of insurance or compensation claims, it may be necessary to disclose information and/or collect information that affects your/your child's treatment and return to work.

Speech in Focus, Speech Pathology Services will not disclose your/your child's information to commercial companies, however specific service or product information as deemed suitable for your/your child's speech pathology management, may be forwarded to you by us, unless you instruct Speech in Focus, Speech Pathology Services not to forward this type of information. Your written consent will be obtained at the start of your/your child's treatment in order to carry out the above activities. We do not disclose your/your child's personal information to overseas recipients.

Information at Speech in Focus, Speech Pathology Services is stored securely and only practice staff have access to it. Speech in Focus, Speech Pathology Services takes all reasonable steps to ensure that information collected about you/your child is accurate, complete and up-to-date. You may have access to your/your child's information on request and if you believe that any of the information is inaccurate we may be able to amend it accordingly. We understand that you may not want to disclose personal information about yourself or your child. However, if we do not have sufficient personal and health information, it will result in incomplete assessment. This may impact on the quality of the diagnosis and treatment. Any concerns that you may have about this policy or about your/your child's management can be directed to Speech in Focus, Shop 1, 41-43 Knox St, Belmore NSW 2192 or, by emailing info@speechinfocus.com.au.